

Financial Statements and Independent
Auditors' Report

**Big Brothers Big Sisters of
Central Carolinas**

As of June 30, 2016 and 2015

Big Brothers Big Sisters of Central Carolinas

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VANCE FLOUHOUSE & GARGES, PLLC
Certified Public Accountants and Consultants

Independent Auditors' Report

To the Board of Directors of
Big Brothers Big Sisters of Central Carolinas:

Report on the Financial Statements

We have audited the accompanying financial statements of Big Brothers Big Sisters of Central Carolinas, formerly Big Brothers Big Sisters of Greater Charlotte, (the "Organization") which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Central Carolinas as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Prior Period Financial Statements

The financial statements of Big Brothers Big Sisters of Central Carolinas as of June 30, 2015, were audited by other auditors whose report dated December 8, 2015, expressed an unmodified opinion on those statements.

Report on Supplemental Information

The June 30, 2015 supplemental schedule of functional expenses on page 15 was subjected to the auditing procedures applied in the June 30, 2015 audit of the basic financial statements by other auditors, whose report on such information stated that it was fairly stated in all material respects in relation to the June 30, 2015 financial statements as a whole.

Vance Foubhouse of Hanges PLLC

Charlotte, North Carolina
December 07, 2016

Statements of Financial Position

June 30, 2016 and 2015

	<u>2016</u>	<u>2015</u>
Assets		
Cash and cash equivalents	\$ 645,988	\$ 762,584
Promises to give, net	596,615	581,049
Prepaid expenses and other current assets	23,436	14,030
Property and equipment, net	518,192	534,474
Deferred financing costs, net	<u>1,715</u>	<u>2,437</u>
Total assets	<u>\$ 1,785,946</u>	<u>\$ 1,894,574</u>
Liabilities and Net Assets		
Liabilities:		
Accounts payable and accrued expenses	\$ 112,971	\$ 143,539
Mortgage payable	<u>381,825</u>	<u>405,472</u>
Total liabilities	<u>494,796</u>	<u>549,011</u>
Net Assets:		
Unrestricted	587,787	808,966
Temporarily restricted	<u>703,363</u>	<u>536,597</u>
Total net assets	<u>1,291,150</u>	<u>1,345,563</u>
Total liabilities and net assets	<u>\$ 1,785,946</u>	<u>\$ 1,894,574</u>

The accompanying notes are an integral part of these financial statements.

Statements of Activities

Year ended June 30, 2016

	Unrestricted	Temporarily Restricted	Total
Revenues:			
Grants	\$ 398,920	\$ 221,346	\$ 620,266
United Way	37,833	310,446	348,279
Contributions	605,908	2,000	607,908
Special events	449,001	-	449,001
Rental income and other	373	173	546
Net assets released from restrictions	367,199	(367,199)	-
	<u>1,859,234</u>	<u>166,766</u>	<u>2,026,000</u>
Expenses:			
Program services	1,723,602	-	1,723,602
Management and general	71,648	-	71,648
Fundraising	285,163	-	285,163
	<u>2,080,413</u>	<u>-</u>	<u>2,080,413</u>
Change in net assets	<u>(221,179)</u>	<u>166,766</u>	<u>(54,413)</u>
Net assets at beginning of year	<u>808,966</u>	<u>536,597</u>	<u>1,345,563</u>
Net assets at end of year	<u>\$ 587,787</u>	<u>\$ 703,363</u>	<u>\$ 1,291,150</u>

The accompanying notes are an integral part of these financial statements.

Statements of Activities

Year ended June 30, 2015

	Unrestricted	Temporarily Restricted	Total
Revenues:			
Grants	\$ 459,889	\$ 78,000	\$ 537,889
United Way	13,904	293,793	307,697
Contributions	866,857	1,400	868,257
Special events	310,821	-	310,821
Rental income and other	8,864	180	9,044
Net assets released from restrictions	562,643	(562,643)	-
	<u>2,222,978</u>	<u>(189,270)</u>	<u>2,033,708</u>
Expenses:			
Program services	1,694,003	-	1,694,003
Management and general	77,827	-	77,827
Fundraising	315,987	-	315,987
	<u>2,087,817</u>	<u>-</u>	<u>2,087,817</u>
Change in net assets	<u>135,161</u>	<u>(189,270)</u>	<u>(54,109)</u>
Net assets at beginning of year	<u>673,805</u>	<u>725,867</u>	<u>1,399,672</u>
Net assets at end of year	<u>\$ 808,966</u>	<u>\$ 536,597</u>	<u>\$ 1,345,563</u>

The accompanying notes are an integral part of these financial statements.

Statement of Functional Expenses

Year ended June 30, 2016

	Program	Management and General	Fundraising	Total Expenses
Salaries and related expenses	\$ 983,187	\$ 45,480	\$ 152,623	\$ 1,181,290
Payroll taxes	92,610	4,284	14,376	111,270
Benefits	100,736	4,660	15,637	121,033
Total employee expenses	1,176,533	54,424	182,636	1,413,593
Professional fees	90,262	4,175	14,012	108,449
Occupancy	48,076	2,224	7,463	57,763
Depreciation and amortization	16,649	770	2,585	20,004
Insurance	28,324	1,310	4,397	34,031
Office	50,817	2,351	7,889	61,057
Advertising	38,404	1,777	5,962	46,143
Interest	11,739	543	1,822	14,104
Conferences and training	19,446	899	3,018	23,363
Telephone	14,608	676	2,268	17,552
Travel	19,393	897	3,010	23,300
Dues	49,139	1,555	5,218	55,912
Fundraising events	48,273	-	42,809	91,082
Background checks	3,196	-	-	3,196
Donor cultivation	-	-	1,915	1,915
Scholarships and grants	107,717	-	-	107,717
Miscellaneous	1,026	47	159	1,232
Total expenses	<u>\$ 1,723,602</u>	<u>\$ 71,648</u>	<u>\$ 285,163</u>	<u>\$ 2,080,413</u>

The accompanying notes are an integral part of these financial statements.

Statements of Cash Flows

Years ended June 30, 2016 and 2015

	<u>2016</u>	<u>2015</u>
Cash flows from operating activities:		
Change in net assets	\$ (54,413)	\$ (54,109)
Adjustments to reconcile change in net assets to cash provided by (used in) operating activities:		
Depreciation and amortization	20,004	17,759
Changes in operating assets and liabilities:		
Unconditional promises to give	(15,566)	86,717
Prepaid expenses and other assets	(9,406)	(5,510)
Accounts payable and accrued expenses	(30,568)	57,195
Net cash provided by (used in) operating activities	<u>(89,949)</u>	<u>102,052</u>
Cash flows from investing activities:		
Payments for the purchase of furniture and equipment	<u>(3,000)</u>	<u>(11,245)</u>
Net cash used in investing activities	<u>(3,000)</u>	<u>(11,245)</u>
Cash flows from financing activities:		
Payments on mortgage payable	<u>(23,647)</u>	<u>(22,849)</u>
Net cash used in financing activities	<u>(23,647)</u>	<u>(22,849)</u>
Net increase (decrease) in cash	(116,596)	67,958
Cash at beginning of year	<u>762,584</u>	<u>694,626</u>
Cash at end of year	\$ 645,988	\$ 762,584
Supplemental cash flow information:		
Interest paid	<u>\$ 14,104</u>	<u>\$ 15,070</u>

The accompanying notes are an integral part of these financial statements.

Notes to Financial Statements

June 30, 2016 and 2015

1. Organization and Nature of Business

Big Brothers Big Sisters of Central Carolinas, formerly Big Brothers Big Sisters of Greater Charlotte, (the "Organization"), a member affiliate of Big Brothers Big Sisters of America, was organized in Charlotte, North Carolina as a not-for-profit corporation for the purpose of providing children facing adversity with strong and enduring, professionally supported 1-to-1 relationships. The Organization is also a member agency of United Way of Central Carolinas, Inc. ("United Way") and receives a portion of its support in the form of allocations from United Way.

2. Summary of Significant Accounting Policies

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board *Accounting Standards Codification (ASC) 958-205 Not-for-Profit Entities: Presentation of Financial Statements*. Under ASC 958-205, the Organization is required to report information regarding its financial position and activities according to three classes of net assets as follows:

Unrestricted net assets: Net assets that are not subject to donor-imposed stipulations.

Temporarily restricted net assets: Net assets subject to donor-imposed restrictions that expire when a stipulated time restriction ends or purpose restriction is accomplished.

Permanently restricted net assets: Net assets subject to donor-imposed restrictions that must be maintained permanently by the organization. Generally the donors of these assets permit the organization to use all or part of the income earned on the related investment for general or specific purposes. The Organization has no permanently restricted net assets.

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires (that is when a stipulated time restriction ends or a purpose restriction is accomplished), restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Contributions whose restrictions are met in the same reporting period are classified as unrestricted contributions.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash Equivalents

The Organization considers all highly liquid debt instruments with a maturity of three months or less when purchased to be cash equivalents.

The Organization places its cash on deposit with one financial institution in the United States. The accounts are guaranteed by the Federal Deposit Insurance Corporation up to \$250,000 per bank. During the year, the Organization had amounts on deposit in excess of the insured limits. At June 30, 2016, the cash balance at one institution was approximately \$396,000 in excess of the federally insured limits.

Promises to Give

Contributions and grants receivable are recognized upon notification of a donor's unconditional promise to give to the Organization. Unconditional promises to give consist of pledges from individuals, allocations and designations from United Way and grants from various organizations. Unconditional promises to give that are expected to be collected in less than one year are recognized at net realizable value. The fair value of amounts due in more than one year are measured at the present value of the unconditional promise to give using a discount rate of 5%. Management's determination of the allowance for doubtful accounts is based on an analysis of historical collection trends, experience with the donor and current and anticipated economic conditions. Promises to give are written-off when, in the opinion of management, such receivables are deemed to be uncollectible. While management uses the best information available to make such evaluations, future adjustments to the allowance may be necessary if conditions differ substantially from the assumptions used in formulating the initial evaluations.

Property and Equipment

Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Depreciation is computed using primarily the straight-line method over the estimated lives of the assets, ranging from three to forty years. Improvements to property and equipment that do not extend the useful life of the asset are expensed in the year incurred. When property and equipment are retired, the cost and related accumulated depreciation are removed from the accounts with any gain or loss recognized in the statement of activities.

Deferred Financing Cost

Financing cost incurred in connection with the refinancing of existing mortgages payable is deferred and amortized over the life of the mortgage. Accumulated amortization at June 30, 2016 and 2015 was \$1,895 and \$1,173, respectively.

In-Kind Contributions

The Organization receives in-kind contributions during the year in the form of advertising, property usage, marketing materials, tickets to sporting and cultural events and other similar type items. These items are in addition to the donated services. In-kind contributions are recorded at fair value, which is generally the value that would be paid for such item if the Organization purchased the item directly. The fair value of in-kind items received is included in contribution revenue. The in-kind items are generally used for match activities, fund raising events, or promotion of the Organization to the general public and are included in the related expense when utilized. During the years ended June 30, 2016 and 2015 the value of in-kind contributed items in contribution revenue and expenses was \$125,616 and \$72,578, respectively.

Advertising

The Organization expenses all advertising and promotion costs in the period the expense is incurred.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Income Taxes

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

Subsequent Events

The Organization has analyzed its operations subsequent to June 30, 2016, through December 07, 2016, the date the financial statements were available to be issued.

3. Unconditional Promises to Give

Unconditional promises to give at June 30, 2016 and 2015 as follows:

	<u>2016</u>	<u>2015</u>
Promises in less than one year	\$ 495,801	\$ 565,161
Promises in two to five years	<u>142,899</u>	<u>90,123</u>
Gross pledges receivable	638,700	655,284
Less: allowance for uncollectible pledges	<u>(42,085)</u>	<u>(69,642)</u>
	596,615	585,642
Less: present value discount (discount rate of 5%)	-	(4,593)
Promises to give, net	<u>\$ 596,615</u>	<u>\$ 581,049</u>

4. Property and Equipment

Property and equipment consisted of the following at December 31:

	<u>2016</u>	<u>2015</u>
Buildings	\$ 537,600	\$ 537,600
Furniture, fixtures and office equipment	<u>45,054</u>	<u>42,054</u>
Computer equipment	<u>53,910</u>	<u>53,910</u>
	636,564	633,564
Less accumulated depreciation	<u>(118,372)</u>	<u>(99,090)</u>
	<u>\$ 518,192</u>	<u>\$ 534,474</u>

Depreciation expense for the years ended June 30, 2016 and 2015 was \$19,282 and \$17,037, respectively.

5. Temporarily Restricted Net Assets

Temporarily restricted net assets at June 30, 2016 and 2015 consisted of funds for activities in subsequent years as follows:

	2015	Additions	Utilized	2016
Time Restrictions:				
United Way	\$ 278,793	\$ 310,446	\$ (278,793)	\$ 310,446
Other grants	78,000		(78,000)	-
Use Restrictions:				-
Jill Bosse Scholarship Fund	179,804	2,173	(10,406)	171,571
School-Based Mentoring	-	107,500	(30,064)	77,436
Mentor 2.0	-	110,000	(70,753)	39,247
Community-Based Mentoring	-	7,366	(7,366)	-
Cabarrus County	-	130,066	(65,339)	64,727
Beyond School Walls	-	70,000	(30,064)	39,936
	<u>\$ 536,597</u>	<u>\$ 737,551</u>	<u>\$ (570,785)</u>	<u>\$ 703,363</u>

6. Line of Credit

The Organization has a line of credit with the bank for \$100,000 with no stated expiration date. Interest accrues on the unpaid principal balance at the prime plus 1.2%. At June 30, 2016 and 2015, there was no outstanding balance on the line of credit.

7. Mortgage Payable

In November 2013, the organization refinanced the outstanding mortgage. The note calls for monthly payments of \$3,158, including interest of 3.55% through December 1, 2016 with a balloon payment of \$372,832 due and payable on such date. The mortgage loan is collateralized by a leasehold on the building located at 3801 E. Independence Boulevard, Charlotte, North Carolina, an assignment for all rents received on the property, and an assignment of the current ground lease. The Organization plans to refinance the mortgage in December 2016.

8. Land Lease

The Organization assumed an existing land lease in conjunction with the purchase of its office in January, 2009. The lease automatically renews in January every five years unless terminated by the Organization, and the rent escalates at each renewal date. The next scheduled renewal is January 2020. For the years ended June 30, 2016 and 2015, the rent expense related to the land use was \$18,096 and \$17,400.

Expected future minimum lease payments for each of the next five years as of June 30, 2016 are as follows:

2017	\$ 18,096
2018	18,096
2019	18,096
2020	18,846
2021	19,596

9. Donated Services

Contributions of services are reflected in the financial statements at the fair value of the services rendered. The contributions of services are recognized if the services received (a) create or enhance non-financial assets or (b) require specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. Management estimates the value of volunteer mentors' time for the years ended June 30, 2016 and 2015 to be approximately \$2,800,000 and \$2,640,000, respectively.

10. Retirement Plan

The Organization has a defined contribution plan for the benefit of its employees under Section 401(k) of the Internal Revenue Code. For the years ended June 30, 2016 and 2015, the Organization made matching contributions of \$10,699 and \$11,965, respectively.

11. Commitments

On March 31, 2014, the Organization entered into an agreement with a third party in which the third party would provide software licensing and consulting services to the Organization. The initial term of the agreement ended June 30, 2016, and now the agreement is on auto renewal for one year terms. The fees for year ending June 30, 2017 will be \$35,000.

12. Concentrations

During the fiscal year ending June 30, 2016, United Way provided 17% of total contributions and 6 other donors provided another 23% of total contributions.

13. Related Parties

During the fiscal year ending June 30, 2016, payments were made to affiliates as follows:

	<u>Purpose</u>	<u>Amount</u>
Big Brothers Big Sisters of America	Annual Affiliate Fees	\$ 15,525
Big Brothers Big Sisters of America	Other Fees	7,250
BBBS of the Triangle	Lobbyist Fees	2,205
BBBS of the Central Piedmont	Purchase of Materials	530
Kansas Big Brothers Big Sisters	Training expenses	1,581

Big Brothers Big Sisters of America (BBSA) conducts fundraising on behalf of local affiliates and allocates out those contributions to the local organizations. During the fiscal year ending June 30, 2016, BBSA contributed \$97,256 to the Organization.

Supplemental Information

Schedule of Functional Expenses

Year ended June 30, 2015

	Program	Management and General	Fundraising	Total Expenses
Salaries and related expenses	\$ 886,197	\$ 46,793	\$ 170,618	\$ 1,103,608
Benefits	97,353	5,140	18,743	121,235
Payroll taxes	87,000	4,594	16,750	108,344
Total employee expenses	<u>1,070,550</u>	<u>56,527</u>	<u>206,111</u>	<u>1,333,187</u>
Professional fees	179,383	9,472	34,536	223,391
Occupancy	59,816	2,365	8,622	70,803
Depreciation and amortization	14,260	753	2,746	17,759
Insurance	27,566	1,456	5,307	34,329
Office	39,882	2,106	7,678	49,666
Advertising	14,020	740	2,699	17,459
Interest	12,101	639	2,330	15,070
Conferences and training	8,823	466	1,699	10,988
Telephone	12,733	672	2,451	15,857
Travel	14,402	760	2,773	17,935
Dues and subscriptions	46,480	1,712	6,242	54,434
Fundraising events	53,139	-	31,972	85,111
Background checks	6,528	-	-	6,528
Donor cultivation	-	-	242	242
Scholarships and grants	56,116	-	-	56,117
Bad debt expense	75,197	-	-	75,197
Miscellaneous	3,007	159	579	3,744
Total expenses	<u>\$ 1,694,003</u>	<u>\$ 77,827</u>	<u>\$ 315,987</u>	<u>\$ 2,087,817</u>